

## Marden Parish Council

New Community Facilities Working Group (NCFWG) Meeting on  
Wednesday 8 July 2015 at 19.30 in the Community Centre

### Notes of the Meeting

**Present:** David Bennett (Chairman), Robin Brook, Arthur Fraser, Sandra Gladwyn, Chris Wathen and Dave Lloyd.

**In attendance:** Alison Sutton, Parish Clerk.

1. **Apologies** – Jess Tidball and Paula Barratt.
2. **Update on response from Herefordshire Council and consideration of obtaining further opinion**–  
Off the record response from Herefordshire Council is not very informative and reiterates what is known about the formula for deciding the monies to be returned. However the fact that the formula was given seems to be tacit acknowledgement that money will be owing if the leases are given up.  
Situation with regard to New House Farm application discussed – no idea when land would be given, if it actually given at all.  
Not much work possible by the Group until the planning applications are decided and know what if anything is being donated to the parish or available via S106 monies.
3. **Further analysis of questionnaire results** –  
It was agreed to leave this for now.
4. **Identification of parish needs for future and possible new groups** –  
Need to create community facilities and not a bidding war between new build and the academy hiring out the hall. Discussion with the academy is needed. Have to justify a new hall, as 70% of cost of new build would be for sports hall.  
Need to talk to management committees of Sutton and Bodenham village halls as well.  
Need discussion about dual lease agreement for hall as well as full exit from leases.  
Storage – need to consider issues of insurance, safety and COSHH, who pays for storage and how managed.  
Meeting rooms need to be reasonable size, at least 2-3, need reduced sound spillage. Need to be able to hire out all rooms separately at the same time.  
Kitchen needs basic equipment – crockery, cutlery – otherwise no point in having a kitchen.  
Hot air hand driers – if in toilets need to consider issue of noise and children, need to talk to academy about current regulations.  
Toilets need to be children's size as well.  
Access – disabled spaces, loading/unloading.  
Need to understand issues re charity status, VAT etc.  
Performing rights – needs to be considered.
5. **Consider where project is currently and agree statement** –  
David to draft and Alison check before sending out to Group and onto News & Views.
6. **Next steps** –  
Wait to see what happens with the 2 big planning applications.
7. **Open forum** –  
No comments.
8. **Next meeting** – TBA.