

## Marden Parish Council

New Community Facilities Working Group (NCFWG) Meeting on  
Thursday 5 November 2015 at 19.30 in the Community Centre

### Notes of the Meeting

**Present:** David Bennett (Chairman), Arthur Fraser, Sandra Gladwyn, Robin Brook, Dave Lloyd, Chris Wathen and Paula Barratt.

**In attendance:** Alison Sutton, Parish Clerk.

1. **Apologies** – Jess Tidball.
  
2. **Update on latest position with regard to New House Farm (NHF) –**  
David noted outcome of meeting with Andrew Price. Size of land needed for Option A accepted, including extra parking. Andrew agreed that will mean a few houses will go. He will send ideas to Architype to redraw plan for S106.  
Agreed Alison will send on details of updated tennis court quote and En Tous Cas email declining to quote to Ed Thomas and Andrew on Monday, if no further information received from Robin by then.
  
3. **Update on Village SOS –**  
Application complete. Richard Timney will be contacting us to take this further.  
Agreed that David and Alison will start draft of Lottery Application, once agreed as proposal at PC meeting on 9.11.15.
  
4. **Draft flyer for Community Consultation event and arrangements for distribution**  
Alison redraft flyer that was used in November N&Vs with following points:
  - Current CC isn't big enough for present users and allows no chance of expansion in activity and new groups
  - PC working towards making a new building a reality as being gifted land big enough for a purpose built CC and village green
  - New building needs to be appropriate and provide the space and facilities to meet potential future needs of all in the parish
  - Having event so everyone can find out more and contribute ideas and views.
 Alison circulate for agreement at next meeting.  
Agreed that Chairpeople of all user groups will be asked to send out and respond to Alison that they have done so.  
Paula will send to school and pre-school contacts and have copies for Pre-school Bazaar.  
Alison arrange flyers for noticeboards, website, Hereford Times Online, County Times, N&Vs.  
Sandra take copies for when she sees parishioners.
  
5. **Display items for Community Consultation event –**  
Alison draft display pages as follows:
  - Background and what done so far
  - Results of recent user group questionnaire
  - Current and potential users
  - Plan of where plot is and current CC – show what originally offered as well as new site as result of consultations with NHF
  - Option A with hall – need to use new plan from Architype as L-shaped
  - Option B without hall – ask for other suggestions
  - Comparative costs of A and B
  - Potential funding streams and implications – include self-funding and local fundraising, eg. sponsor a brick
 Alison circulate for agreement at next meeting.

Feedback sheet for event:

1. Where live – inside or outside parish
2. Do you agree there is a need for a new CC? If no, please give details
3. If yes to Q2, which option do you prefer or use the space below to give another option
4. Do you agree with the funding streams proposed? If no, please give details

5. Would you be willing to help? We're looking for people to help with all stages of the process – coming on the working group, delivering flyers to houses in future, contributing ideas, specialist knowledge and willing to advise the PC, receiving information and updates, any other?  
Suggest consider question on 'What activities/groups would you like to see in a new CC?'
6. **Next steps –**  
Vital that consultation event promoted as much as possible to achieve a good turnout.
7. **Open forum –**  
No comments.
8. **Next meeting – Thursday 19 November at 7.30 pm.**

Alison Sutton – Parish Clerk

7 John Davies Place, Westcroft, Leominster, Herefordshire HR6 8JD. Tel: 07789 322771. Email: [mardenclerk@gmail.com](mailto:mardenclerk@gmail.com)