

Marden Parish Council

New Community Facilities Working Group (NCFWG) Meeting
for the New Community Centre
on Thursday 19 May at 19.00 in the Community Centre

Notes of the Meeting

Present: David Bennett (Chairman), Chris Wathen, Geoff Nash, Jess Tidball, Arthur Fraser, Sandra Gladwyn, Dave Lloyd, Stefka Glavcheva, Angela Sasso and Paula Barratt.

In attendance: Alison Sutton, Parish Clerk; Paul Neep from Architype.

1. **Apologies** – Robin Brook.
2. **Open Forum** – None.
3. **Discussion on results of workshop** –
Architype getting the data together now, still missing from various areas:
Weddings – Alison ask for information from 2 halls recently visited
Keep Fit – **Chris** chase
Pantomime – **Paula** do form
Scouts – Alison do form.
Issue that came up in workshop about Brownies etc wanting to display posters etc – agreed that will need to be on display stands that can be put away rather than on permanent display.
Considered doing operational plan for each group to see how it affects the space but agreed to leave this for now, as we cannot make fundamental decisions about cost of hire to groups at this point. This level of detail will be needed for lottery stage 2 application.
4. **Feedback from the lottery** – Alison informed that will be within 2 weeks.
5. **Work plan for lottery and RIBA stages** –
Agreed that we cannot do a work plan until the result of lottery stage 1 known.
Need to have a coherent plan with the parish council on future costs, including any loan for the build and the extra cost on the precept.
Need to set up the fund-raising group asap when the lottery result is known.
6. **Display for community event** –
Architype will do:
 - summary of information from the workshop graphically
 - a visual display for a schedule of the areas
 - 3 options to get opinions on, very basic building plan.
 Paul to email outline of what going to display before meeting on 9 June, so Alison can distribute for consideration before the meeting. Architype will bring boards for their part of the display.
Other display items, Alison to draft and distribute before 9 June meeting:
 1. Welcome – on board and on doors
 2. Why having this consultation – use points from flyer (see below)
 3. Current status – re lottery application, working with Architype, target completion date of October 2018, developing plan for fundraising, Paul's work chart simplified
 4. Lottery process briefing note simplified
 5. Funding – lottery £500k, target for fund-raising £50k, balance from Public Works Loan Board – statement that all households will be balloted about accepting an increase in the precept to pay a loan back and statement that we have no idea if and when any money will be available from relinquishing the lease on the current facility.Advertising – in County Times, via MailChimp email, on parish boards, on website, on flyer to every household to be distributed by hand.
Flyer – We need your views and support for the project; the budget has been agreed to be not more than £850,000; the new centre will be for the community and run by the community; availability will be daytime and evening use, 7 days a week; please come on Saturday 25 June, anytime between 10.00 and 4.00.

Picture in the middle with things round – youth club, café, mother and toddler activities, dances, lunch club, drop-in centre, IT group, weddings

Angela to draft and send to Alison to print on various pastel shades for consideration on 9 June.

7. **Next N&V copy –**
David to do July.
8. **Next steps –**
Consultation event.
9. **Next meetings –** Thursday 9 June at 7.00 pm – at Marden Church; Thursday 7 July at 7.00 pm in Community Centre; Saturday 25 June, 10.00-16.00 for Community Consultation event in Community Centre.

Alison Sutton – Parish Clerk

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