MARDEN PARISH COUNCIL

Minutes of the extra Ordinary Meeting of the Parish Council held on
Friday 25 August 2017 at 19.30 at Marden Community Centre

Present: Cllrs David Bennett (Chair), Mike Darley, Arthur Fraser, Patrick Meredith and Sandra Gladwyn.

In Attendance: Parish Clerk Alison Sutton; and 14 members of the public.

1. Apologies of absence – Cllrs Richard Batho, Robin Brook, Jenny Larkham, Kate Ryan; Ward Cllr Kema Guthrie.

2. Election of Vice Chairman – Deferred to next meeting.

3. Update on parish council vacancies – Election following resignation of Rob Bartup, Thursday 7 September, 2 candidates for one vacancy: Paula Barrett and Richard Paske. Vacancy following resignation of Michael Parkes advertised, if no election called for by 11 September Council can co-opt, either unsuccessful candidate in election or another person.

4. Declarations of interest – None declared.

5. Public Forum –
   5.1 Local Residents – Overhanging hedge by pond, Clerk INSTRUCTED to arrange Lengthsman to cut. Hedge on Walkers Green obstructing wheelchairs on pavement, Clerk INSTRUCTED to write and request householder to cut back. Hedge on C1120 by Moreton turn, Cllr Darley to check, Clerk INSTRUCTED to arrange for Lengthsman if required.

6. Financial Procedures – The following payments (excluding VAT) AGREED and income NOTED. RESOLVED to undertake virement of £5,200 from reserves to new income line and Donations and Grants expenditure line:
   6.1 Herefordshire Council, Green sacks, £740, C/N 1319 – Paid 31/7/17 under Clerk’s delegated powers
   6.2 DC Gardening, Lengthsman, £215, C/N 1320 – Paid 31/7/17 under Clerk’s delegated powers
   6.3 Marden Village Trust, Grant, £5,242, C/N 1321 – Previously agreed 31/7/17
   6.4 Income from green sacks, £345
   6.5 Income from donation to NCF, £100.

7. Planning Applications –
   7.1 P172552/F, Ashgrove Croft, Marden – Proposed two additional mobile homes, two touring caravans and the construction of a day room, associated hard standing drainage and re-aligned access track – RESOLVED to object on following grounds: reasons as previous application apply; lack of evidence that move from site during year; access unsuitable; foul and waste water treatment; issue of exception site; day room used as additional accommodation; 2 touring caravans on site at times, permission only for 1; 10+ accidents locally in last 2 years. Clerk INSTRUCTED to draft response for checking by Cllrs Bennett and Fraser and submit.
   7.2 P172545/FH, Frankland House, Sutton St Nicholas, HR1 3BN – Proposed alterations and two storey extension to rear of property, to provide new kitchen, family bathroom and granny accommodation – RESOLVED to support.
   7.3 P172636/FH, 15 Paradise Meadows, Marden, HR1 3FA – Proposed garage – RESOLVED to support.
   7.4 P172942/PA6, The Old Grain Store, Amberley Court, Sutton St Nicholas, HR1 3BX – Proposed change of use from agricultural to commercial use – RESOLVED to support.
   7.5 P172647/FH, Venns Green Farm, Sutton St Nicholas, HR1 3DD – Proposed conversion of attached French barn to kitchen – RESOLVED to support.
7.6 P172028/F, Chevington, Marden, HR1 3EX – Proposed steel portal framed building, to replace an existing substandard building, for use as an exercise yard for retired racehorses – Amended plans – RESOLVED to support.
7.7 NOTED P172794/PA7, Brook Farm, Marden, HR1 3ET – Proposed building – Response made under Urgent Planning Matters Policy – Prior Approval (a full planning application) required

8. **Change of signatories for bank account** – RESOLVED to add Cllr Bennett and Vice Chair when elected, remove previous Chair and Vice Chair.

9. **Letter from British Horse Society** – Clerk INSTRUCTED to inform that to best of knowledge, following properties should be consulted: Burling Gate Farm, Layfield House, Keeperknoll Cottage.

10. **Rights of Way Improvement Plan** – RESOLVED to request Parish Footpath Officers, Cllr Darley and other interested Cllrs and parishioners to send comments to Clerk for October meeting for response to be drafted.

11. **Pro-rata funding for Clerk’s training** – National conference addressing government’s agenda for parish councils, devolution of services etc. RESOLVED to fund pro-rata at £165 if Clerk unable to arrange 3-way split of costs.

12. **Matters for the next agenda or for the Clerk to action under delegated authority** –
   For next agenda:
   - Managing agenda and decision making within and outside meetings
   - Freighter for 2018
   - Financial Advisory Working Group
   - Ward Cllr approaching utilities re roadworks
   - Ditch opposite War Memorial
   For Clerk:
   - Collection personally from Cllrs and parishioners for Michael Parkes – Cllr Gladwyn to co-ordinate.

13. **Date of next meeting** – Monday 11 September at 19.30.

This meeting was declared closed at 20.38.

**SIGNED:**

David Bennett, Chairman