

Marden Parish Council

New Community Facilities Working Group (NCFWG) Meeting
for the New Community Centre
on Thursday 28 September at 19.30 in Community Centre

Notes of the Meeting

Present: David Bennett (Chairman), Paula Barrett, Sandra Gladwyn, Angela Sasso, Jenny Larkham and Chris Wathen.

In attendance: Alison Sutton, Parish Clerk; 1 member of public.

- 1. Apologies** – Jess Tidball, Robin Brook and Dave Lloyd.
- 2. Open Forum** – None.
- 3. Review for PC** –
Draft proposal considered and amended slightly.
Alison – calculate figures for loan and add to briefing paper; check with Lynda Wilcox if decision can be made on returns at public meeting following letter to every household, or if email and drop-box required to increase return – add to briefing paper as required; check if minimum number required (quorum) for application for loan to go ahead.
Update – email/survey monkey and drop-box facility required.
Alison – put 'Briefing paper – confidential until the PC meeting' as header for document.
Alison – add to PC agenda explanation of what Public Forum for.
- 4. Date and format for public event** –
Saturday 11 November, 12.00-16.00. Tea/coffee, biscuits. Display with pictures etc.
- 5. Next steps** –
Work with PC, draft letter to go out on front of November News & Views. Alison ask editors.
- 6. News and Views copy for October copy date (20.10.17)** –
Letter re project if supported by PC.
- 7. Next meeting** – Tuesday 24 October 2017 at 7.30 pm in Community Centre. Sandra's apologies noted.

Alison Sutton – Parish Clerk
7 John Davies Place, Westcroft, Leominster, Herefordshire HR6 8JD. Tel: 07789 322771. Email:
mardenclerk@gmail.com